

BURNLEY BOROUGH COUNCIL

NOTICE OF KEY DECISIONS AND PRIVATE MEETINGS

This Notice contains:

- a) A list of Key Decisions to be taken by the Executive (unless otherwise stated) mainly during the months of April 2022 and onwards, published by 8th March 2022. Due to circumstances, these decisions could also be taken by Officers using urgency powers.
- b) Details of dates of meetings of the Executive during the same period at which decisions may be taken in private or partly in private

A Key Decision is an Executive decision that is likely:

- (i) to result in the local authority incurring expenditure which is, or the making of savings which are significant, having regard to the local authority's budget for the service or function to which a decision relates. The Council has said that Capital or Revenue spending over £100,000 will be a Key Decision; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough;

A private meeting is a meeting or part of a meeting of the Executive during which the public must be excluded whenever:

- a) it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence;
- b) the Executive passes a resolution to exclude the public during that item where it is likely, in view of the nature of the item of business, that if members of the public were present during that item, exempt information would be disclosed to them; or
- c) a lawful power is used to exclude a member or members of the public in order to maintain orderly conduct or prevent misbehaviour at a meeting.

Matter for Decision	Purpose	Key Decision – Yes or No	Anticipated date of decision	Public or Private report. If Private give reasons	List of documents to be submitted including any background papers	Contact person & Executive Portfolio
Planning for Health SPD	To consider a report to seek Members' approval of a draft of the Planning for Health SPD to be issued for formal public consultation	Yes	April 2022	Public	Report setting out the key issues.	Elizabeth Murphy Economy and Growth Planning Policy Manager Executive Member for Economy and Growth
Residential Extensions SPD	To consider a report to seek Members' approval of a draft of the Residential Extensions SPD to be issued for formal public consultation	Yes	April 2022	Public	Report setting out the key issues.	Alec Hickey Housing and Development Control Planning Manager Executive Member for Economy and Growth

Matter for Decision	Purpose	Key Decision – Yes or No	Anticipated date of decision	Public or Private report. If Private give reasons	List of documents to be submitted including any background papers	Contact person & Executive Portfolio
Local List SPD	To consider a report on the adoption of the Local List SPD in the light of the responses received to consultation on the draft SPD.	Yes	April 2022	Public	Report setting out the key issues.	Erika Eden Porter Economy and Growth Principal Planner Executive Member for Economy and Growth
Houses in Multiple occupation (HMOs) and Small Flats SPD	To consider a report on the adoption of the HMOs and Small Flats SPD in the light of the responses received to consultation on the draft SPD.	Yes	April 2022	Public	Report setting out the key issues.	Pete Milward Economy and Growth Principal Planner Executive Member for Economy and Growth
Approval of the revised Housing Renewal Policy	To consider a report on the Approval of the revised Housing Renewal Policy including new grants such as the Handy Person	Yes	March 2022	Public	Report setting out the key issues.	Clare Jackson Private Sector Housing Manager Executive Member for Housing & Development Control

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	service for Burnley					
Play Strategy Review	To review progress with implementing the Play Strategy	Yes	June 2022	Public	Report setting out key issues and appendix	Simon Goff, Head of Green spaces & Amenities Executive Member for Health and Wellbeing
Strategic Risk Register	To approve the Strategic Risk Register	Yes	April 2022	Public	Recommendation from Audit and Standards Committee	Ian Evenett Internal Audit Manager Executive Member for Resources and Performance

Matter for Decision	Purpose	Key Decision – Yes or No	Anticipated date of decision	Public or Private report. If Private give reasons	List of documents to be submitted including any background papers	Contact person & Executive Portfolio
Covid Additional Relief Fund	To approve the eligibility criteria for the Covid Additional Relief Fund	Yes	April 2022	Public	Report setting out key issues	Howard Hamilton-Smith, Head of Finance & Property Executive Member for Resources and Performance
Council Tax Rebate Scheme	To approval the eligibility criteria for the Council Tax Rebate Scheme	Yes	April 2022	Public	Report setting out key issues	Howard Hamilton-Smith, Head of Finance & Property Executive Member for Resources and Performance

Meetings of the Executive will be held on the following dates: 16th March, 6th April, and 8th June 2022. Meetings normally start at 6.30pm but times can change so please check the council website nearer the date of the meeting. All meetings are usually held at the Town Hall.

This Notice will be further updated by the following dates: 4th May and 14th June

2022.

A further Notice will be given 5 clear days before each meeting listed above if the meeting or part of the meeting is to be held in private. If you wish to make any representations about why any meeting or part of a meeting proposed to be held in private should be open to the public please send them to: Catherine Waudby, Head of Legal and Democratic Services, Town Hall, Manchester Road, Burnley BB11 9SA.

E-mail: HYPERLINK "mailto:"cwardby@burnley.gov.uk
"mailto:"HYPERLINK "mailto:"

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